

Change Point Record Sheet

Date:

Department:

Line Number(s):

Process					Change Point Contents & Implementation Item (Check Item)	Confirmation and Action after Change Point			Criteria to start	Check the next day			
Date	Time	Name	4M	List NO.	Change Point Contents (What kind of Change?)	Implementation Item (What do you plan to check?)	Checked Result after Change (Is non-defect condition satisfied?)	(Upper) Product quality check result before change point (Lower) Product quality check result after change point	Evaluation Before/After Change Point	Decision By :	CL check	QC check	Mgr. check
			Man Machine Material Method		Line : Part Number :			Qty Checked= Check Results= Data on separate document? () Qty= Initial product lot No. _____ Item= Data on separate document? ()	OK · NG				Report to Plant Mgr./QA Mgr. Reported · No Need
			Man Machine Material Method		Line : Part Number :			Qty Checked= Check Results= Data on separate document? () Qty= Initial product lot No. _____ Item= Data on separate document? ()	OK · NG				Report to Plant Mgr./QA Mgr. Reported · No Need
			Man Machine Material Method		Line : Part Number :			Qty Checked= Check Results= Data on separate document? () Qty= Initial product lot No. _____ Item= Data on separate document? ()	OK · NG				Report to Plant Mgr./QA Mgr. Reported · No Need
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